

HOSTEL RULES

A. GENERAL

1. Staying overnight in other hostels

Students staying in Ahalia hostels are not allowed for night stay in Nila campus and vice versa. In case a student of one hostel requires to stay in the other hostel for some valid reason, then that student will have to take the permission of both the hostel wardens mentioning clearly the reason, the date on which the stay is required and the room number & name of the student in whose room he/she intends to stay. If students want to stay for any institute/club-related activities, the corresponding faculty advisor should be copied in the email. Also, he/she should copy the mail to the student in which room he/she is going to stay and record the same in the In/Out register of that hostel.

Overnight stay of the residents in a room **not allotted** to them is not permitted. Strict action will be taken against violators.

2. Going out of campus

Students should carry their ID card all the time

Every student who goes outside the campus should be back to their respective campuses by 10 PM.

Violation of the return time restriction would invite strict disciplinary action including expulsion from the hostel.

Any hosteller reaching the Hostel after midnight (from academic block/lab) should enter his/her name in the late night entry register kept near the gate.

Hostellers are not allowed to stay outside the campus overnight without the permission of the Warden. However going out during weekends is allowed without the permission from the warden provided they make an entry in the hostel register. Email Ids of hostel wardens

For hostel - 1 - warden_hostel1@iitpkd.ac.in

For hostel - 2 - warden_hostel2@iitpkd.ac.in

For hostel - 3 - warden_hostel3@iitpkd.ac.in

For hostel - 4 - warden_hostel4@iitpkd.ac.in

For hostel - 5 - warden_hostel5@iitpkd.ac.in

For Tilang A - warden_tilangA@iitpkd.ac.in

For Tilang B - warden_tilang@iitpkd.ac.in

For Brindavani - warden_brindavani@iitpkd.ac.in

For Bageshri - warden_bageshri@iitpkd.ac.in

3. Mess Related

All hostellers are expected to be registered in the mess. Exemption from the mess is generally not given. Under exceptional circumstances, requests for mess exemption may be made to the Dean(Students).

Mess cut can be availed 3 times in a particular semester, provided the student should be out of campus for complete 4 or more days on every occasion and forward their leave approval for being out of campus to studentssection@iitpkd.ac.in

Students have to make an entry in the mess cut register available at the mess before going out of campus and ONLY those students will be provided with the mess cut.

Students staying in Ahalia campus hostels are not allowed to use the mess facility in Nila campus and vice versa. However when students visit the campus other than their place of stay, they may take a token from the mess manager of the campus in which they are staying and use it in the other campus mess. if these rules are not followed, dining is not permitted and disciplinary actions will be taken. Staying in the mess beyond the mess timings is not permitted.

4. Noise Levels

Every resident of the hostel has the right to a quiet and peaceful atmosphere. From 10.00 PM to 6.00 AM, the level of noise from the action of a resident should be sufficiently low that the activities of the IIT Community are not disturbed. Noise levels during the rest of the time should also not be a nuisance to fellow students/faculty/staff. Any complaint from fellow Students/ faculty/staff in this regard will attract Investigation and subsequent punishment, if the complaint is found to be genuine.

5. Hostel Activities and celebrations

All residents should be conscious of the environment and should not litter indiscriminately. They should use the trashcans to dispose of waste.

Birthday parties may be permitted only outside the hostel by the Warden /Asst. warden. The place should be left clean after any such celebrations.

All the religious activities and celebrations should be restricted to the room and with an approval of the room mate/s and concerned authorities. The use of common areas of the hostels, and institute are not permitted for such activities.

6. Pet Animals

Hostellers are not permitted to bring / keep pets inside the hostel premises.

However, persons with visual impairment may be permitted to keep guide dogs in the hostel, on request.

7. Guests and Visitors

All visitors including the parents/guardian will have to make necessary entries in the visitors book available with the hostel security guard. The visit is restricted to the hostel office/lounge during visiting hours, from 9.00 AM to 5.00 PM. Guests and visitors are not allowed to stay overnight and should leave by 5.00 PM.

The visit of boy students to the Girls' hostel is restricted to the lounge. Girl students can visit the lounge / common rooms in the boys hostel for academic / co-curricular purposes. Their entry beyond the Lounge should be with the permission of the hostel authorities. The visit is restricted to 10.00 PM.

8. Change of rooms and alterations

Rooms once allotted to the students are for an academic year. Requests for a change of room are not entertained normally. Under exceptional circumstances a resident may be reassigned a room, in the best interest of all residents.

The students are not permitted to change the locks (of the rooms) provided to them by the Hostel management at the time of their occupation of the rooms. In case a change of lock becomes necessary due to some reasons, a request must be made to the Hostel management.

The residents are not allowed to move any furniture from its pre-allocated place. Decoration of the room like curtaining the window is encouraged. However, painting/scribbles on the walls, doors and window panes are not allowed. When the resident moves out, the room must be returned to the state in which it was allotted to the residents.

9. Maintenance and upkeep

Maintenance of hostel property is the collective responsibility of the residents of the hostel. If a room is damaged or its furnishings are damaged/lost, the residents are financially responsible. Deliberate destruction of hostel property will attract penalty ranging from fine to expulsion from hostel, and may also be referred to the Institute Disciplinary Committee.

The hostel rooms should be kept neat and clean by the residents. Surprise inspection of the rooms may be carried out. A penalty may be imposed in case the room is found to be unclean.

Any complaints related to plumbing, electrical fittings, wifi etc may be raised on the support portal (<https://support.iitpkd.ac.in>).

10 Residents' Property

The residents are responsible for the safekeeping of their personal belongings. They are advised to keep under lock all valuable items such as, Jewellery, Laptops, Mobile phone, etc. They should lock their rooms when not present, even for a short time. Hostel office cannot assume responsibility for the loss/damage of residents' property.

11. Stay during semester break

Course students (BTech / MSc) are supposed to vacate the rooms on the first day of the summer / winter vacation, transfer their packed belongings to the room allotted for that purpose, hand over the keys to the hostel office, and mark their date & time of departure from the hostel. Failure to do so will attract a penalty. Students who need to stay back for genuine reasons will be permitted only on getting written permission from the concerned faculty supervisor and Dean (Students) in advance.

12. Collection of dues

In each semester, the dues to the hostel (including fines) should be cleared before handing over the keys of the hostel room.

B. OFFENSES

13. Ragging

Ragging is a cognizable offense (offense for which the police can arrest the offender without warrant). Our motto is: Zero Tolerance to Ragging! A firm NO to ragging in any form!! If found guilty of ragging, action will be taken as per the law of the land and the punishment may include expulsion from the institute. All hostellers should be familiar with the Institute's Anti-ragging rules.

14. Antisocial Activities

Residents should not arrange any function or meeting within the hostel or outside or within the institute campus without specific permission of the

Warden/Concerned Authorities. Residents should not indulge in antisocial, anti national or any other undesirable activities within or outside the hostel zone. Such activities attract severe penalties.

15. Use of intoxicants

Smoking, consumption of alcohol and use of narcotics or any other intoxicant is strictly prohibited. Entering the hostel premises in an intoxicated / inebriated state as well as possession of alcoholic beverages and narcotics is also disallowed. Any violation of these conditions will attract a severe penalty including expulsion from the Hostel. In case of possession of narcotics, the matter will also be referred to the local police.

16. Use of Appliances

The power handling capacities of the electrical systems in hostels are limited. Therefore, overloading may result in tripping of the main power supply. Overloading can also lead to fire accidents. Usage of Iron press, Heaters with exposed heating coils, Immersion heating rods, Induction stoves and similar appliances are prohibited inside the hostel room. Use of hot-water kettles for heating water is permitted only at specific plug-points identified for the same, in the common area. The users need to ensure that the facility is kept clean after use. Use of desk lamps, computers and small audio systems are permitted, provided the combined power requirement does not exceed the electrical socket specification. Noncompliance with this rule will attract seizure of the disallowed equipment and a hefty fine.

17. Tampering

Any tampering with the network devices and other electronic devices installed in the hostel premises, or any disruption in the campus internet due to interfering with the network settings would be considered very seriously and would invite disciplinary action.

18. Use of powered vehicles

Use of powered vehicles (two wheelers and cars) by hostellers, inside the campus is prohibited. Powered vehicles brought to the hostels will be confiscated. An exemption to this rule may be made for students with disabilities.

Residents are encouraged to use bicycles. Bicycles should be parked only in

the space provided for cycle parking in an orderly fashion, both at the academic buildings and hostel premises.

19.Rights of Hostel Management

Any breach of the rules mentioned above will invite an enquiry that will be conducted by the Hostel Management. If a resident is found guilty, then the Hostel management will take disciplinary action that it deems fit. Depending on the case, the management reserves the right to take direct disciplinary action, including expulsion from the hostel with notice. Hostel authorities have the right to visit and inspect any hostel room at any time without prior intimation.

The Hostel Management reserves its right to change these rules from time to time keeping the students informed through general email.

For any further clarifications you may contact the hostel office in person during Office Hours or mail to hostelmanager@iitpkd.ac.in.